The meeting was called to order at 3 p.m.

1. The committee met to review budget requests from support units. Chief Financial Officer, Matt Fajack, opened the meeting by reviewing the budget initiatives now moving through the Florida Legislature.

   - If current projections make it through the Legislature, UF will likely receive around $36 million more in funding in FY2014. In addition, it can expect to receive $10-15 million in performance funding, $15 million to help with the initiative to make UF a top-ten institution, and $6-$7.5 million in tuition increases. All told, the total impact could mean an additional $68.5-72 million increase in funding, not including funds for online initiatives.
   - Increased costs may be seen in the cost of health insurance. Employee contributions would not increase but employer contributions could go up anywhere from 4-10 percent, including on non-state payrolls.
   - Both legislative houses have proposed pay increases for state employees. One initiative would give a 3 percent across the board increase while the other would provide a $1400 maximum annual increase.
• UF is projected to receive $15-19 million in money to invest in deferred maintenance

2. Change to Support Unit previously submitted requests:
   • IT has dropped its request for a change to CNS billing methods – reduction in previous request of $3,050,000.
   • PPD’s request for additional utility expense has been cut by $3 million. PPD will use some carryforward money and funds received from the state.

3. The committee reviewed several requests that have been approved by the Sr. VP’s to be added to the 2013 Flat budgets including:
   • $912,000 to IT for increases in contractual maintenance and increased availability of software programs to campus
   • $3.0M to the office of the VP Business Affairs to pay for increased utility costs under PPD
   • $643,703 to the University Police Department to pay for security at the Health Science Center for 16 positions that previously had been charged directly to the SVPHSC.
   • $142,670 for Enrollment Management to fund two positions already approved by the Provost

4. The committee considered requests from departments and expressed approval for several including:
   • The request by the Purchasing department for $214,500, which will be used for two contract management positions expected to cost $134,500 and $80,000 for contract management software, which cost will be offset in direct savings to departments for future purchases of services and supplies.
   • Libraries: there was support for a student fee to help bring the library system more in line with the services offered by peer universities. This would need to be approved by the President and Board of Trustees.
   • The request by PPD for additional staff to help with the Lenel security system was considered. There was some concern that there appears to be no infrastructure in place for the fair sharing of costs, given that some units have very sophisticated systems while older facilities have very little. The committee recommended that UFIT and PPD work together to develop a long term plan which will meet the security needs of the entire university.
   • The request by the office of Enrollment Management for funding to add positions was considered. A number of committee members expressed concern about adding administrative positions at a time when colleges are losing faculty due to budget constraints. Conversely, there was also a concern expressed that we are losing good students because their inquiries are not being responded to in an appropriate or timely way. There was general agreement the ER needs to provide more information before most of the requests could be considered. The committee felt that the requested funds to support distance education should come from online funds, while the UAA, not UF, should pay for a position to determine NCAA eligibility for student athletes. However it did agree that a request for another financial aid position should be approved, given that the area is becoming increasingly complex.

The CFO office made a request for a one-time payment of $250,000 to purchase Hyperion enterprise unlimited licenses. This will eliminate the current restrictions on the number of licenses available and make the program available to everyone who needs it. The committee agreed with the request.