Minutes of the Budget Review Council  
February 26, 2014  
PPD Main St. Conference room

Jean Sweitzer, Chief of Staff, Dentistry  
Andrea Burne, Assoc. Dean, PHHP  
David Segura, Assoc. Director, Finance and Budget, Vet Med  
Todd Fraser, Assoc. Director, Nursing  
Wayne Tharp, Sr. Assoc. Dean, Medicine  
Kimberly Browne, Director, Budgets & Finance, IFAS/CALS  
David Richardson, Sr. Associate Dean, CLAS  
Deb Staats, Assoc. Dean, LAW  
Tom Dana, Assoc. Dean, Education  
Susan Luther, Business Mgr., Journalism  
Bill Heitman, Budget & Planning Mgr., Engineering  
Norb Dunkel, Asst. VP & Director, Housing/Student Affairs  
Bill Millard, Exec. Associate Dean, Pharmacy

Support Staff  
Sheri Austin, Asst. VP Budgets, CFO  
Jim Ferrer, Asst. VP Finance, CFO  
Julie Wang, Asst. Budget Director, CFO  
Stephanie Nielsen, CFO Office  
Brian Keith, Asst. Dean, UF Libraries  
George Kolb, Director, Research

Guests  
Joseph Glover, Provost and Sr. Vice President  
Dawn Riedy, Budget Coordinator, Office of the Provost  
Alan West, Associate Sr. Controller, Office of the Controller  
Cynthia Brochu, Business Manager, College of Fine Arts  
Tracy Phillips, Business Manager, College of Health and Human Performance

The meeting was called to order at 3:10 p.m.

Presentation by Offices of the Provost

Dr. Joseph Glover, Provost and Sr. Vice President, presented a comprehensive review of the Offices of the Provost. He began by explaining that the Office runs a “lean” operation in comparison to operations in peer universities, and due to the retirement of one associate provost, and the movement of one administrative assistant to a new position, the office is down 1.5 FTE which will not be replaced. The document in total can be found here. Dr. Glover ran through an explanation of his offices including:

- Office of Institutional Assessment  
- Provost Budget office  
- Academic and Faculty Affairs  
- Office of the Ombuds  
- Faculty Senate chair

The Provost’s office administrative costs for salaries is just over $2.6 million with expenses of $850,000
In addition, the office supports numerous academic programs including:

- The UF Employee Education Program (EEP)
- Higher education opportunity program (non-state funded)
- Graduate School fellowships
- University Scholars program
- Financial Aid
- Academic Scholarships
- Preview program for incoming freshmen and parents
- Faculty Development program
- Honors program
- Institutional Planning and Research
- Undergraduate Affairs
- McNair Scholars program
- HHMI Science for Life program
- ROTC
- Innovation Academy
- Office of Academic Support (OAS/AIM)
- Center for Undergraduate Research
- Center for Pre-collegiate Education and Training
- UF Online (currently funded by State as a separate appropriation)

Overall, the amount used to fund University-wide programs in this group totals just over $22 million.

Some highlights include:

- Financial aid – noted that every student who has applied for financial aid by the deadline has had their needs met through a mix of loans, aid, etc.
- The Honors program support prepares students to prestigious scholarships and currently assists 1800-2000 students
- The Office of Institutional Planning and Research, responsible for the integrity of all reports and research coming out of the university in response to state and federal demands, is “immense”.

In response to a question regarding how strategic planning money is allocated, Dr. Glover stated that budget cuts have meant there hasn’t been much in the way of funding for “strategic planning” but this year, a certain level of funding will be taken off the top of the state allocations and put to use in strategic planning. Decisions on how the funds are allocated fall to the Sr. Vice Presidents (with input from the President) to stimulate areas of UF that need to grow. He said money is typically used for things like short term bridge funding for faculty positions, the spousal hiring program and Innovation Academy.

In response to a question about performance funding, Dr. Glover expects UF to receive more than it has in past years but the decision on how to treat it – as recurring or one-time funding – has not yet been made. The amount UF will receive is not yet known.

Next meeting

The next meeting is March 12, 2014, 3:30-5 pm in the PPD Main St. Conference room. Presentations will be made by the International Center, Finance and Accounting (Bursar, Treasury Management) and UFIT.