

RCM Committee Meeting Minutes

June 23, 2009

Attendees: Matt Fajack, Bob Jerry, Catherine Emihovich, Andy McCullough, Pramod Khargonekar, Dave Kratzer, Sheri Austin, Glenn Hoffsis, and William Riffiee

Attendees – other: Nate Johnson, Marie Zeglen, Jim Ferrer, Susan Morris, Julie Wang, Mike McKee, Suzanne Sindledacker and Chris Williams, recording

I. Call to order

Matt Fajack called to order the June 23, 2009 RCM Budget Committee Meeting.

II. Discussion

Agenda Item #1: *Name of Budget System*

By a vote of 5 to 4, it was decided that the committee will be called the RCM Committee and the budget system will be called Responsibility Center Management.

Agenda Item #2: *Committee Members FY 2010*

The RCM committee will consist of: 1) All deans that accept the invitation; 2) Provost's office, (K. Long, A. McCullough); Student Affairs Rep (Dave Kratzer); CFO Reps (M. Fajack, S. Austin); IFAS Rep (Joe Joyce); HSC Rep (Russ Armistead).

Agenda Item #3: *Budget Review Workgroup*

It was decided that Matt will send an e-mail to the deans requesting a nomination of who they want to serve on the Budget Review Workgroup. Jim Ferrer and Sheri Austin will select 8 people from that group. The workgroups will consist of: 1) Bridges, 2) CNS/IT, 3) Finance & Accounting, 4) General Counsel, and 5) Disbursements.

Jim Ferrer's task will be to create a Budget Review Workgroup cost center template.

Agenda Item #4: *Future meeting schedule and topics*

The timeline of events will be updated and e-mailed to committee members. Due to vacation schedules, the next RCM Committee meeting will be held on **August 24, 2009** combining the July and August meeting. There will *not* be a committee meeting in July. Chuck Frazier will be invited to attend the February IT meeting.

Agenda Item #5: *Draft Report*

Matt will send an e-mail to the deans with all of the comments received thus far. Appendix B will be e-mailed to the committee members, as well.

Agenda Item #6: *“Stake in the Ground” Model*

August 30 deadline

Closing Statement

The next RCM Committee meeting will be held on Monday, August 24, 2009.

Adjournment

The RCM Committee meeting adjourned at 12:45 pm.