Example Documentation for Operational Risk Assessment

Example 1 - No items beyond those required by UF policy will be treated as Attractive Property.

> Based on observations of equipment purchases and utilization, the tracking of additional equipment that cost less than $5,000, beyond those items required by UF policy, is not warranted.

Example 2 – Department has decided to track certain items for informational purposes, because the risk of exposure to loss is too great or the type of item has a theft history:
> The following equipment items will be tracked as Attractive Property to readily identify and locate these items for use when needed and to minimize the risk of loss or theft.

Example 3 – Quantitative analysis to determine what items to track as Attractive Property

In the following example, seven areas are identified for evaluating risk: Previously Stolen, Portability, New Item or Technology, Adaptable for Personal Use, Contains Critical Data, Area Traffic and Frequency of Use. Different criteria can be included and excluded as needed. The grading scale is 1 – 3, with 1 indicating little to no risk and 3 being high risk. The table below provides the criteria used to grade each area.

Ranking	Previously Stolen	Portability	New Item or Technology	Adaptable for Personal Use	Contains Critical Data	Area Traffic	Frequency of Use
1 - Low/No Risk	Never	Difficult for one individual to move without assistance	Technology or item is 5 years old or older	No application for home use	No information stored on equipment	Controlled area. Very few individuals have access to the area	Item is used daily
2 - Medium Risk	A single instance	Easily picked up and moved, but too large to conceal	Technology or item is 2 - 4 years old	Some application for personal use	information or data is considered public and can be easily found elsewhere or reproduced	Some traffic, but only workers or individuals doing business in the area	Item is used at least 1 time per week
3 - High Risk	More than one instance	Small, lightweight, easily concealed	New, state of the art technology	Item commonly used for personal use	Data or research that is confidential or difficult to reproduce if lost	Public, unrestricted area	Item is not used weekly

Based on the above rating scale, the following scores were determined:

Item	Previously Stolen	Portability	New Item or Technology	Adaptable for Personal Use	Contains Critical Data	Area Traffic	Frequency of Use	Total score
Centrifuge	1	1	3	1	1	2	2	11
Computer, OptiPlex 7040	2	3	2	3	3	2	1	16
Freezer, -86C Ultra Low	1	1	3	1	1	3	1	11
Monitor, Dell 49" Curved	3	3	3	3	1	1	2	16
Desk	1	1	1	3	1	1	1	9
Microscope	1	3	2	2	1	1	3	13

The department has decided to track any item with a score of 13 or greater and will track computers, monitors and microscopes as Attractive Property.