

UF GO Updates

As we continue learning and working together in UF GO, we are highlighting relevant information and resources available for campus.

Office Hours

July: UF GO Office Hours

During the month of July a new schedule for UF GO office hours will be available. Please click the <u>link</u> for the schedule and Zoom links.

New Feature

Using One Receipt for Multiple Expenses

The Attach Receipt pop-up has a new tab labeled "*Receipts in Report*" this allows you to use one receipt on multiple expense lines without having to re-upload. Review the attached PDF.

Update to UF GO POIs

In response to campus feedback, POIs have been updated as follows:

- POIs entered on or after July 5th, 2023 will be valid for two years.
- The UF GO Associate POI (00017) will require a Supervisor UFID.

Resource Highlight

Expense Types – Account Code Crosswalk

To determine how expense types are mapped to account codes in myUFL, review the <u>Expense Type to myUFL Account Code Crosswalk</u>.

Resources

UF GO <u>Onboarding section</u> on our website has the latest news and resources. We are here to support you as we transition to UF GO!

