

COURSE AGENDA

Course Title: Bringing Space Back Down to Earth

Start & End Date: April 25, 2023, 9:15 – 11:15am

Site Name, City, State: University of Florida via In-Person and Zoom, Gainesville, FL

Course Type: Accounting and Auditing Technical Business Behavioral

Number of Credit Hours: 2.0

Topic	Subject Area	Time (min)
Bringing Space Back Down to Earth	<ul style="list-style-type: none">• Working in Collaboration – sharing experiences on how this works from a department perspective• Proactive solutions – onboarding/offboarding to update the system as you go• Interviewing occupants is the key, it’s not just a process! – teaching the occupants as you move forward• Sharing different ways to collect space data from various college perspectives• What data is helpful to completing the space allocation process – knowing what to ask for• Tips of the Space System to help with efficiencies• Concerns of UF leadership and the impact of incorrect data to the university	120