

Deadline to Create Journals

The deadline to create journals in UFLOR each month is by the end of the day, three days before the last business day of the month. This allows for two full business days of review and processing time by the core offices before the month ends.

Fiscal Year 2027

Period	Month	Deadline to Create Journals*	Closing Date
1	July	7/29/2026	8/5/2026
2	August	8/27/2026	9/3/2026
3	September	9/28/2026	10/5/2026
4	October	10/28/2026	11/4/2026
5	November	11/26/2026	12/3/2026
6	December	12/30/2026	1/6/2027
7	January	1/27/2027	2/3/2027
8	February	2/24/2027	3/3/2027
9	March	3/29/2027	4/5/2027
10	April	4/28/2027	5/5/2027
11	May	5/27/2027	6/3/2027
12	June**	6/17/2027 7/1/2027	7/8/2027

*Users will have until the close of business to complete journal entries and process them to a V-V status for posting.

**June is an exception due to closing the fiscal year. Journals that involve State Appropriation Funds (101-113, 121, 122, 126, 192, and 196) and Student Government Fund will have until 6/17/2027 to be entered for the closing fiscal year. All other journals not involving Appropriation and Student Government funds will have until 7/1/2027. These dates are subject to change depending on the Workday implementation.

***Tentative date for closing the month/year.